



SAI BABA INSTITUTE OF PHARMACEUTICAL SCIENCES

(Under Control & Management of Baba Garibnath Educational Society)

Mangurahiya, Hardi, Near Jagiriya Chowk, Muzaffarpur-843122

Approved by Pharmacy Council of India, New Delhi

Ref. No. SBIP/24/327

Date...5/8/24.....

Official Notification for the Establishment of Placement and Career Guidance Cell

Subject: Establishment of Placement and Career Guidance Cell at Sai Baba Institute of Pharmaceutical Sciences.

In line with our commitment to providing students with comprehensive career support and facilitating their transition into professional life, the **Placement and Career Guidance Cell (PCGC)** is hereby constituted at **Sai Baba Institute of Pharmaceutical Sciences (SBIPS)**. The purpose of the cell is to enhance employability, provide career counselling, and offer placement opportunities in the pharmaceutical and healthcare sectors.

Composition of the Placement and Career Guidance Cell:

Name	Designation	Role in PCGC
Dr. Rustam Ekbbal	Principal	Chairperson
Ms. Monika	Assistant Professor	Faculty Representative
R N Gupta	Librarian	Staff Representative
Vinay Kumar	B. Pharm 3 rd Year	Student Representative
Mr. Devendra Mishra	HR Admin	Industry Expert

Objectives:

1. To provide career guidance and counselling services to students in their pursuit of employment and further studies.
2. To organize workshops, seminars, and training programs aimed at enhancing employability skills, including resume building, interview preparation, and industry readiness.
3. To facilitate collaboration with pharmaceutical industries, hospitals, and other healthcare sectors to create internship and job placement opportunities.
4. To promote soft skills development, ensuring students are well-prepared for professional environments.
5. To maintain an active alumni network for guidance, mentoring, and placement assistance.

Baba Garibnath Educational Society
Aditi Devi
 Secretary

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Activities of the Cell:

1. **Career Counselling Sessions:** One-on-one sessions for students to help them identify career paths based on their strengths and aspirations.
2. **Soft Skills Training:** Workshops focusing on communication skills, team collaboration, leadership, and interview techniques.
3. **Job Fairs and Campus Interviews:** Organizing job fairs in collaboration with pharmaceutical companies and healthcare institutions.
4. **Internship Programs:** Establishing partnerships with pharmaceutical and healthcare industries to offer internships for students to gain practical experience.
5. **Industry Interaction:** Regular guest lectures, industry visits, and networking events with professionals from the pharmaceutical and healthcare sectors.
6. **Alumni Engagement:** Inviting alumni to engage with current students by sharing career experiences and offering guidance.

Infrastructure Requirements:

1. **Career Counselling Room:** A designated space for conducting career counseling and individual sessions.
2. **Online Platform:** Development of an online portal to share job openings, internships, and other career-related resources with students.
3. **Placement Office:** A dedicated office to manage all placement-related activities, interactions with industry partners, and student queries.

Reporting and Evaluation:

1. The Placement and Career Guidance Cell will submit a quarterly report to the Principal, outlining the activities conducted, the number of placements/internships secured, and feedback from students and employers.
2. The cell will continuously monitor and evaluate the effectiveness of its programs through feedback from students, faculty, and industry representatives.

Contact Details for the Placement and Career Guidance Cell:

- Email: sbipsmuzaffarpur@gmail.com
- Contact Number: +91 9835284450

For any queries or to schedule counselling sessions, students may contact the PCGC office.


Dr. Rustam Ekbbal

Principal

Sai Baba Institute of Pharmaceutical Sciences
Muzaffarpur, Bihar

Baba Garibnath Educational Society
Asla Devi
Secretary